



Research and Exhibit Intern

August/September 2019-December 2019

Stipend: \$1,500

The Lakeshore Museum Center in Muskegon, Michigan, is looking for a Research and Exhibit intern to work in collaboration with the Executive Director and the Exhibits and Collections Director on a research and exhibit writing project.

The Research and Exhibit Intern will work under the supervision of the Exhibits and Collections Director while researching primary documents about Downtown Muskegon Urban Renewal in the late 1960s and early 1970s. The Research and Exhibit Intern will work with the Executive Director writing text for informational panels for the Muskegon Downtown Urban Renewal Exhibit that will open in January 2020.

Duties:

- Research and compile information from the City of Muskegon's Urban Renewal files
- Research other relevant material
- Interpret and analyze the material
- Follow a structured plan and timeline that meets the exhibit opening
- Write and edit text for exhibit labels
- Meets with relevant Lakeshore Museum Center staff regularly to maintain ongoing communication regarding research, exhibit label writing and editing, and artifact selection

Qualifications/Requirements

- Good written and oral communication skills
- Ability to work independently and with people
- Able to complete tasks by set deadlines
- Able to analyze and interpret primary records

Interested candidates should send a cover letter, resume, and contact information to the address below by July 1, 2019.

Send application information to:

Erin Schmitz

Program Manager Historic Sites

Lakeshore Museum Center

430 W. Clay Avenue

Muskegon, MI 49440

(231) 724-5535

E-mail: erin@lakeshoremuseum.org