

**Archive  
Lakeshore Museum Center  
Hackley Heritage Association Finding Aid**

**Collection:** Hackley Heritage Association (HHA) Collection

**Object ID Number:** 2010.033.001

**Location:** LCM Archive, Room 204, Shelf L 5

**Dates:** 1976 to 2008

**Quantity:** Two archival document boxes, letter and legal, total of 1 cubic foot

**Restrictions:** No Restrictions

**Abstract:** This collection of various archival materials provides background information about the Hackley Heritage Association as an organization, how it developed, and the size of its membership, various projects members conducted, and HHA's role in the community. This collection has a special focus on the Hackley House, its largest project. Although the materials in this collection are dated 1976, they provide information about what the organization faced in its first ten years. These records collectively demonstrate how HHA changed over time from its beginning in 1966 to when the organization disbanded in 2009.

**Historical Information:** In 1966, a group of concerned people, after hearing that the Red Cross would be moving out of the Hackley House to a new location, decided to form an organization to save the Hackley House. Unless a non-profit organization worked to save the Hackley House, it was going to be torn down. Intent on saving the Hackley House, Mrs. Nancy Schulze of the Muskegon Quadrangle Business and Professional Women's Club, organized the first public meeting which was held on January 19, 1966.

As a result of this meeting, Mrs. Schulze was elected Chairwoman, Mrs. Marguerite Holcomb Secretary, and Mrs. Carl Dam Treasurer. A steering committee of twelve members was also formed and \$40.73 in donations began what became the Hackley Heritage Association (HHA).

Before the HHA could instigate their plans for the Hackley home, they had to wait until the Red Cross moved out of the house in May of 1971. At this time, the Red Cross deeded the property to HHA. Shortly after HHA claimed ownership of the Hackley house, the Day Care Center deeded the Hume House to HHA.

After receiving both homes, Mrs. Gladys Tietsort, President of the Quadrangle Club, and Mrs. Clare Daniels, also from the Quadrangle Club, and HHA Chairwoman, organized the first successful membership drive. They raised \$6,343.98 for HHA. This volunteer organization has worked hard, from 1966 to 2009, to restore both houses and provide informative tours to the public.

The Hackley Heritage Association was a non-profit corporation registered in the State of Michigan and dedicated to the preservation, restoration, and public availability of the Hackley and Hume homes as well as their shared Carriage House.

In 1987, HHA turned over the Hackley House to the Muskegon County Museum (which later became the Lakeshore Museum Center). In 2001, HHA bought what was the Zemke property on Clay Ave as a gift to the MCM. The Hackley Heritage Association disbanded in 2009.

**Scope and Contents:** This collection contains various archival materials created by the Hackley Heritage Association during the years HHA was in operation as a non-profit organization. It includes materials such as meeting minutes, notes, financial reports, tax statements, guidebooks, correspondence, and membership lists. Collectively the materials provide information about its administrative and fiscal history, issues the organization faced over time, and how the organization developed over time.

This collection is arranged into the following seven series: Administration, Fiscal, Tour Guidebook/ Policies, Museum Relations, Membership, Correspondence, and Notes/ Miscellaneous.

The Administrative series includes meeting minutes from 1976 to 2008, which includes notes about the Hackley House and City Barn restoration, stained glass information, windows, Hackley Day, current and future projects, tours, memberships, donations, Christmas tours, security issues, election of officers, financial issues, brochures, and includes agendas; correspondence and meeting information about the HHA Annual Meeting; Board of Directors lists of members and positions; monthly reports; By-Laws of HHA and Hackley and Hume Historic Site Guide Association; correspondence related to administrative concerns such as letters to/from the BOD, the dissolution of HHA, concerns about ballots for voting on the future of HHA, funding issues, proposals, and a copy of the dissolution that was sent to the Board of Directors.

The Fiscal series includes financial reports from 1981 to 2006, tour reports with the number of total tours from the month and amount received; Endowment Fund materials, which was established in October 1996, which includes all pertinent information regarding the Community Foundation, financial reports and account information, and all related correspondence; bank statements and check registers from 1985 to 1998; property and tax materials, which includes warranty deeds for the Zemke property, agreements, property tax statements, and purchase agreements for the property at 484 W. Webster, 504 W. Clay, and 517 W. Webster.

The Tour Guidebook/ Policies series includes guidebooks from 1978 and 1982 that provide general information about Hackley House tours, special tour policies for schools, adult tours, and Christmas tours, as well as price information and the size of groups allowed.

The Museum Relations series includes correspondence, forms, records, and other materials regarding the process in which HHA merged with the Muskegon County Museum (MCM), the thoughts of HHA Board of Director members, information about the state of the Hackley house and how things will change/ stay the same when MCM formally takes over the Hackley and Hume Site, related financial concerns, HHA members' concerns with the merger, what MCM has offered with the merger and what the new policies will be, press releases detailing the merger,

how the HHA will remain involved as tour guides at the Hackley House, correspondence that was sent to HHA asking them to vote on the merger, gift shop policies, and disputes with MCM staff. This series also contains information, policies, and detailed plans regarding the restoration of the Hackley house, MCM goals and objectives for the H & H site written by Mike Jones, and reports of the restoration process.

The Membership series contains lists of HHA members, correspondence sent to members, newsletters, information regarding membership renewals and fees, information about meetings and general Board member matters, as well as a letter sent to all HHA members regarding the merger with MCM. This series contains materials dated from 1979 to 2003.

The Correspondence series contains general letters, cards, and other correspondence as it relates to HHA in general. The correspondence in this series does not relate specifically to administrative or fiscal concerns, and is dated from 1998 to 2006.

The Notes/ Miscellaneous series includes various notes created by HHA members or unknown individuals, articles from outside publications, the 2006 Holiday Tour Award given to the Hackley Heritage Association by MCM, and HHA letterhead and brochures.

**Arrangement:** This collection was donated by a previous member of the Hackley Heritage Association and the collection came in a large cardboard box. The collection was not logically organized and was arranged in a manner that provides better access for researchers and for best preservation practices. All of the materials in this collection are placed into acid-free folders arranged by series. The sizes of the materials vary. To accommodate some of the larger sized materials, half of this collection was placed into a legal sized document box. The remainder of the collection was placed into a letter sized document box.

## **Contents:**

### **Series 1: Administration**

*Sub-Series: By Laws*

Box 1

*Sub-Series: Board of Directors Members*

Box 1

*Sub-Series: Meeting Minutes*

1976 to 2008

Box 1

*Sub-Series: Monthly Reports*

Box 1

*Sub-Series: Correspondence*

Box 1

**Series 2: Fiscal**

*Sub-Series: Financial Reports*

1979 to 2006

Box 1

*Sub-Series: Property/ Taxes*

Box 1

*Sub-Series: Tour Reports*

Box 2

*Sub-Series: Bank Statements/ Checks*

Box 2

*Sub-Series: Endowment Fund*

1996 to 2008

Box 2

**Series 3: Tour Guidebook and Policies**

**Series 4: Museum Relations**

*Sub-Series: HHA and MCM (LMC)*

Box 2

*Sub-Series: Restoration*

Box 2

**Series 5: Membership**

Box 2

**Series 6: Correspondence**

Box 2

**Series 7: Notes/ Miscellaneous**

Box 2